

Sterling Recreation Department
1 Park Street, Sterling, MA 01564
Meeting Minutes

Tuesday, January 6, 2015 – 1835 Town Hall – meeting started 7:20pm

Present: Jo-Ann Cummings, Heidi Grady, Kristen Nelson, Bob Finizio, Kristen Dietel

Not Present: Mark Hryniewich, Mike Regan

Review Minutes:

- Review minutes from last meeting- Bob Finizio made a motion to approve, Kristen Nelson 2nd – all approved

Finance Report-

- Kristen Nelson made a motion to approve, Jo-Ann Cummings 2nd – all approved

Budget –

- Kristen Dietel will be submitting our Recreation Department summary including our budget recommendation for this fiscal year.
- Thoughts on Assistant for Kristen. Advised by fincom rep. not to request for this year's town warrant.
- \$1759.54 remaining in supplies –
 - Start tracking how are people hearing about our programs
 - Cost of flyers plus postage – we will look at evaluating our means of reaching out to the community
- Reviewed program list from 9/1/2013 – 8/30/2014
 - Will work to compare last 5 years of programs
 - Possibly color code the list to identify highly successful vs not successful
 - i.e. Togo Polazzi basketball program = high work load, low attendance

Filling Open Committee Spot

- Looking to fill our open committee spot
- Check to see if it's on the website

Basketball-

- Review each Division with representatives
 - End of year Awards
 - Div I – trophies
 - Div II – medals
 - Div III, IV, V – water bottles & pizza

Discuss options for Rec Management software

- RecDesk – information in packet.
 - Can be added to our current website without problem.
 - More attractive for user with less external links.
- MyRec.com information found in packet. (see attached)
 - Need references from the district in regards to MyRec.com
 - Do they have outlying issues/concerns/helpful information?
 - \$3275.00 plus 3% credit card payment /year
 - Is there a standard SSL certificate or premium? What kind of protection do we get if someone hacks the system, coverage for the town?

- What is the customer service time frame? Do they have a standard FAQ sheet?
- Will have to develop a domain name.
- Kristin will share her log in with us to preview MyRec.com- will send out the link
- Review refund policy for each activity/event
- Set up gotomeeting for a preview of program
 - Kristen Nelson will bring laptop to use projector

Holiday Tree Lighting Ceremony

- Suggestions
 - Bring event together as a community event
 - Make more organized regarding decorating the tree, add a chorus

Holiday Light House Tour

- Make a tour instead of contest
- Invite families who have their house decorated by postcard in the mailbox

Sign warrant and payroll sheets

Announcements:

- Question from baseball- they are looking to know who is responsible for the West Sterling fields – DPW did the work for the water line system and about a month ago the pipe burst and pushed all the dirt off the fields.
 - Being charged \$900. water bill from town – who is responsible. Baseball will repair but thinks the town should pay the water bill. DPW was involved, as well.
 - Advised to talk to Lisa, at DPW regarding bill.

Meeting adjourned at 9:45pm.